



LOS ANGELES UNIFIED SCHOOL DISTRICT
Parent Community Student Services Branch
LE CONTE MIDDLE SCHOOL



ENGLISH LEARNER ADVISORY COMMITTEE (ELAC)
Agenda
SPSA Evaluation
(2024-2025)

Date: Wednesday, October 22, 2025 @9:00 a.m.

CALL TO ORDER/WELCOME

Juan Romero, EL Designee, opened the meeting at 9:23 a.m.

FLAG SALUTE

Juan Romero, EL Designee, led the Pledge of Allegiance.

PUBLIC COMMENT

There was no public comment.

ROLL CALL

Alejandra Guzman Cartes, Secretary, took roll call with four ELAC members present: Alma Alvarado, Maria Isabel Gonzalez, Vanessa Quintero, and Alejandra Guzman Cartes. A quorum was established.

APPROVAL OF THE MINUTES

Juan Romero, EL Designee, distributed copies of the minutes and asked members attending virtually if they needed shared on Zoom. He then provided members four minutes to review the ELAC Membership Election Minutes/Notes.

After the review period, a motion to approve the minutes was made by Maria Isabel Gonzalez and seconded by Alma Alvarado. The vote was unanimous, with 4 members in favor, 0 opposed, and 0 abstentions. The motion to approve the minutes from the previous ELAC meeting was approved.

TRAINING OF OFFICERS

Juan Romero, EL Designee, informed members who had not yet attended the District's Training of Officers that another virtual session would be offered on Saturday, October 25, 2025. He then provided a brief on-site training for the officers who were present at the meeting.

INDIVIDUAL RECLASSIFICATION ACCELERATION PLANS (IRAPs)

Juan Romero, EL Designee, presented the Individual Reclassification Acceleration Plans (IRAPs) to ELAC members and guest. He explained the purpose of IRAPs, how they are used with the students, and the importance of keeping students, teachers and parents informed about ongoing reclassification efforts and progress throughout the school year.

PRESENTATION : SPSA EVALUATION (Action Item)

Juan Romero, EL Designee, presented ELAC members and guest information about the 2024-2025 School Plan for Student Achievement (SPSA). He reviewed the schoolwide goals (100% graduation, ELA, Math, EL, Joy and Wellness, and Engagement and Collaboration) along with data indicating whether each goal had been met.

Members and guest discussed the English Learner and Engagement and Collaboration goals, exploring possible recommendations to support continued improvement. (Copies of the 2024-2025 goals and possible reasons for unmet goals were provided as part of the presentation.)

A motion to approve the 2024-2025 SPSA evaluation was made by Maria Isabel Gonzalez and seconded by Alma Alvarado. The vote was unanimous, with 4 members in favor, 0 opposed, and 0 abstentions. The motion to approve the SPSA evaluation was approved unanimously.

RECOMMENDATION

ELAC made the following recommendations to the School Site Council (SSC):

- a. ELAC recommends that teachers send messages to parents who have not yet activated their Parent Portal accounts, encouraging them to connect and stay informed about their child's progress.
- b. ELAC recommends that the school send Blackboard Connect messages reminding parents to sign up for the Parent Portal.
- c. ELAC recommends that Le Conte offer a raffle incentive for parents who register for the Parent Portal. The raffle could include a Target or Starbucks gift card as a way to motivate and recognize new users.

A motion to approve the ELAC recommendations was made by Maria Isabel Gonzalez and seconded by Alma Alvarado. The vote was unanimous, with 4 members in favor, 0 opposed, and 0 abstentions. The motion to approve the recommendations was approved.

BUDGET MODIFICATION – 7S045 and 7E046 (2025-2026)

Juan Romero, EL Designee, informed members that additional funds were added to pending distribution in budget 7S046 (\$27,182) and 7E046 (\$339). A discussion followed regarding potential uses for these funds. The School Site Council (SSC) will discuss and vote on how to allocate these funds during their next meeting.

ANNOUNCEMENTS

During the announcements, Mr. Romero, EL Designee, informed ELAC members that two members, who were not present at the meeting, had notified him that due to obtaining new employment, they would no longer be able to serve on this year's ELAC committee.

A guest who arrived during the meeting expressed interest in joining the committee. Members reached a consensus to proceed with a vote to add the new member, who is the parent of an English Learner student.

Following the consensus, a motion to approve Yuvi Juarez as a member of the 2025-2026 ELAC was made by Maria Isabel Gonzalez and seconded by Alma Alvarado. The vote was unanimous, with 4 members in favor, 0 opposed, and 0 abstentions. The motion to approve Yuvi Juarez as a member of the 2025-2026 ELAC was approved.

Other announcements:

- The district's final SSC Training of Officers and Members will be held on Saturday, October 25, 2025, via Zoom. (Please register.)
- The next SSC meeting is scheduled for November 12, 2025 @3:30 p.m., where the Parent Compact and Parent and Family Engagement Policy Brochure will be discussed and voted on.

MOTION TO ADJOURN

Juan Romero, EL Designee, called for a motion to adjourn the meeting. A motion to adjourn the meeting was made by Maria Isabel Gonzalez and seconded by Alma Alvarado. The vote was unanimous, with 5 members in favor, 0 opposed, and 0 abstentions. The motion passed and the meeting ended at 10:56 a.m.

These notes are respectfully submitted by Juan Romero on October 24, 2025.